

St Clare's Catholic Primary School Parents & Friends Association

P & F AGM MEETING MINUTES - 17 OCTOBER 2023

Chair: Ashleigh Cagney

Attendees: Ashleigh Cagney, Mitchell Elks, Marg Foldes, Amy Haar, Christine Calgaro, Kerri Toweel, Vanessa Skuse, Trent

White, Olivia Svalina, Bev Holme, Cassandra Goddard,

Apologies: Peta Shanahan, Birgit Hoffman

Minutes: Olivia Svalina

Item	Responsible
1. Meeting opened at 7.00pm & Welcome	Ashleigh Cagney
2. Acknowledgement & Opening Prayer	Mitchell Elks
3. Attendance / apologises (as above)	Ashleigh Cagney
4. Confirmation of minutes Minutes of meeting from P&F Meeting 25 July 2023 summarised and read out by Ashleigh Cagney Moved: Amy Haar Seconded: Cristine Calgaro	Ashleigh Cagney
 Accepted: Unanimously Principal's Report Marg summary here Thank you to everyone who has supported the numerous events in Term 3, they are just not possible without the support of the school community. The events were successfully received, with a particular call out to the Father's day Pancake BBQ, the Musical and Glow Disco. The funds raised from these events help us to re-invent in the school and children. A recent example of this is the new playground that is now complete. Moved: Christine Calgarao Second: Amy Haar Accepted: Unanimously 	Marg Foldes
6. President's Report Ashleigh please post your summary here Moved: Christine Calgaro Second: Bev Holme	Ashleigh Cagney
Accepted: Unanimously	Tue ut M/leit
7. <u>Treasurer's Report</u> Trent please post your summary here	Trent White
Moved: Kerri Toweel	
Second: Christine Calgaro	
Accepted: Unanimously	
8. Sub committee reports	

8.1 Care Committee

Christine Calgaro

Activities:

Since our last report on the 25 July, the care committee has undertaken the following work:

- Welcomed 3 new babies to our community with a small gift & card
- Sent out 1 sympathy cards
- Prepared 3 care meals

Clothing Pool:

- Welcomed one new volunteer
- Received our order of 500 units of school library bags which have been selling for \$15
 as an optional extra.

We have sold 16 to date and anticipate strong sales for Kindy orientation

Ashleigh please post your summary here

• Tony from Yeronga has kindly donated another 3 school bags, 5 winter & 43 summer scrunchies to the clothing pool. We thank Tony for his continued support.

Clothing Pool hours are Monday 8am – 9am and Thursday 2pm – 3pm Care Committee Coordinator's Christine Calgaro & Bev Holmes Carecommittee@outlook.com.au

8.2 Fundraising / Social Committee

Ashleigh Ca

Upcoming events:

Grandparents Day

- Grandparents day is scheduled for Friday 27 October.
- The day with include a liturgy, assembly, morning tea for the grandparents, followed by open classroom activities to celebrate learning and grandparents.
- The event will end in in time for break 1.
- P&F will provide monetary support for the morning tea.
- RSVP have been requested to inform catering requirements.

Christmas Concert

- Scheduled on 30 November, 6pm.
- There will be a fundraising BBQ before the concert, planned to commence at 5pm.
- External supply of audio equipment in progress to mitigate sound issues from last year and improve audience experience.

Moved: Christine Calgarao Second: Amy Haar Accepted: Unanimously

9. General Business

9.1 School Musical

Gabby and Kate are planning a pizza watch party to celebrate the effort of the cast and crew. All participants will receive a spark award in recognition for their efforts and participation.

9.2 Kindergarten 2024 Orientation and playgroup

Orientation will take place on 20 and 22 November in the hall. Transition to Kindergarten playgroup will commence soon. There is a session scheduled on 3 November, this will be moved to the library to accommodate fair preparations.

Ashleigh Cagney / Kerri Toweel

9.3 Fair	
Communication has commenced, with a focus on sourcing volunteers, donation baskets and raffle ticket sales. Next steps include continued volunteer drive, eftpos machines and change, and rubbish management, including an additional rubbish collection the week before the event. Wristbands will be available for purchase online next week, and in person at the school on	
Thursday 1 and Friday 2 November	
10. Next meeting to take place on December or Jan ??	
11. Meeting close 8:07pm	Ashleigh Cagney